

Quote no (報價單號碼) :

**Invoice : billing details****(發票寄單資料)**

Company (客戶名稱) : \_\_\_\_\_

Address (地址) : \_\_\_\_\_

Attention (聯絡人) : \_\_\_\_\_

Tel no.(電話) : \_\_\_\_\_

Fax no.(傳真) : \_\_\_\_\_

E-mail.(電郵) : \_\_\_\_\_

**Installation : site details****(安裝現場資料)**

Same as billing detail (跟發票寄單資料)

Company (客戶名稱) : \_\_\_\_\_

Address (地址) : \_\_\_\_\_

Attention (聯絡人) : \_\_\_\_\_

Tel no.(電話) : \_\_\_\_\_

Fax no.(傳真) : \_\_\_\_\_

E-mail.(電郵) : \_\_\_\_\_

**Maintenance : re-new details****(續期保養單資料)**

Same as billing detail (跟發票寄單資料)

Company (客戶名稱) : \_\_\_\_\_

Address (地址) : \_\_\_\_\_

Attention (聯絡人) : \_\_\_\_\_

Tel no.(電話) : \_\_\_\_\_

Fax no.(傳真) : \_\_\_\_\_

E-mail.(電郵) : \_\_\_\_\_

Please fill in the blank & send it back via e-mail: [uniforce@uniforce.com.hk](mailto:uniforce@uniforce.com.hk) / fax no.2763 4074填寫資料後, 請電郵至 [uniforce@uniforce.com.hk](mailto:uniforce@uniforce.com.hk) 或傳真至 2763 4074 予我司作存檔及跟進.